



# PTO MEETING MINUTES

## South Lake Elementary School PTO

---

*Date | time* Monday 08.21.23 6:00pm, South Lake Media Center

*Meeting called to order by* Amanda Tullis at 6:00pm

*Attendance* taken via Google Form and duly recorded

---

### Officer Reports

---

#### **Treasurer's Report**

District PTO Account Balance - \$0.00

District Pavilion Account Balance - \$0.00

Current CCU Balance - \$47,105.60

Playground Funds - \$20,957.66

Available Funds for 23-24 Budget - \$26,147.94

#### **President's Report**

PTO Business sponsorships are available. They help by purchasing shirts, projector for movie night, etc. Sponsor will have their logo on the shirts, their name on the website, and on yard signs at events.

Playground update - Money from dance fundraiser will replace swings, purchase a climber and a funnel ball game as well as pay for labor. Playground border will be moved and new mulch will be installed. \$16,000 will be spent. The excess money will be used for benches and possible storage for recess equipment.

---

### Committee Reports

---

#### **Fundraising**

Sept. 11-15 Coin challenge. This year it will have a Mario Bros theme.

Holiday grams will be sold for fall, winter, and a friendship gram in February.

This year we are changing from the bundt cake fundraiser to an art fundraiser. Kids will produce the artwork and parents can purchase different items displaying the artwork. They will be ordered and received before Christmas.

Fun Run - PTO will do it on our own this year instead of using a company since the company is costly. It will be a family event held on a Saturday with activities/snacks after the race. A question was asked about a theme for the fun run and that is still to be determined.

Teachers are able to ask PTO for funds if they have special projects, etc.

## Events

October 13 - Family Bingo Night

December 15 - Family Movie Night. Party Flicks has been contacted for the screen, speaker, and projector rental and we're waiting on a response.

April 12th - Family Trivia Night

**Fintastic Friday** -Normally held the last Friday of each month (with some exceptions - see the blue calendar). Snow cones are given out to the entire school from PTO. We are looking for a committee co-chair and volunteers.

## Hospitality

Once monthly there will be a Sign Up Genius on Facebook asking for donations for teacher appreciation. More details will be provided at the next PTO meeting.

## Room Parent

As soon as the chairperson gets a full list from the teachers she will email the room parents. There are changes this year and the room parent will not collect anything with monetary value. They will only be allowed to send reminders and collect items with no monetary value such as flowers, greeting cards, etc.

Contact [SouthlakePTO@gmail.com](mailto:SouthlakePTO@gmail.com) if interested in volunteering for any of the committees.

---

Old Business

---

## None

---

New Business

---

\$25,000 is our total budget.

It is required in the bylaws to leave some money for the next school year.

Each grade level gets \$400.

Each activity teacher gets \$400.

ESE gets \$600.

Custodian gets \$400.

6th grade (EOY party, graduation, trip to seaworld) \$600.

School Support is money for Mrs.Brockwell to use where needed such as new walkie talkies, curriculum, etc.

Staff Appreciation \$3,500. Hospitality uses it to feed/appreciate the staff.

Student Engagement \$2,500 to help the students feel appreciated and engaged.

Misc is money for PTO to use. A new popcorn machine and "step and repeat" banner were purchased over the summer.

Dana Carraway motioned to pass the budget

Megan Loeffler second

Budget was passed unanimously

<b>South Lake PTO 2023-2024 Proposed Budget</b>	
<b>Category</b>	
Kindergarten	\$400.00
1st Grade	\$400.00
2nd Grade	\$400.00
3rd Grade	\$400.00
4th Grade	\$400.00
5th Grade	\$400.00
6th Grade	\$400.00
Art	\$400.00
Media	\$400.00
Music	\$400.00
P.E.	\$400.00
Smart Lab	\$400.00
ESE	\$600.00
Custodian	\$400.00
6th Grade EOY	\$600.00
School Support	\$10,000.00
Staff Appreciation	\$3,500.00
Student Engagement	\$2,500.00
Miscellaneous Expenses	\$1,500.00
PTO Insurance	\$550.00
Annual Incorporation Fee & Taxes	\$100.00
Annual Copy and Print Fees	\$450.00
<b>Total Budget</b>	<b>\$25,000.00</b>

Open discussion:

None

---

Next Meeting and Adjournment

---

Monday, September 18 at 6 pm

Meeting adjourned at 6:36 pm.




